

# KILNADEEMA NATIONAL SCHOOL

SCOIL NÁISIÚNTA CILLÍNÍ DÍOMA

LOUGHREA, CO. GALWAY.

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## Child Safeguarding Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Kilnadeema National School.

The school has identified areas of potential risk of harm to pupils in the school environment. The table below lists those potential risks and the procedures and/or policies in place for managing those risks.

	List of School Activities	The school has the following procedures in place to address the risk identified in this assessment.
1.	Training of school personnel in Child Protection Matters	Child Safeguarding Statement and DES procedures made available to all staff. DLP and DDLP to attend PDST face to face training.  All staff to view Tusla training module and any other training offered by the PDST.  BOM retains all records of staff and Board training.  Visiting staff and part-time teachers to comply with Garda vetting and to be familiar with Child Safeguarding Statement.
2.	One to one teaching	School has glass panels in doors of all classrooms where one to one teaching takes place.
3.	Care of children with special needs including intimate care needs	School has Intimate Care Needs Policy.  Adults present for all intimate care needs procedures may be SNAs or teachers depending on availability.  RSE and SPHE can be differentiated as appropriate.
4.	Toilet areas	Toilet procedures.  Supervision policy

5.	Curricular provision in respect of SPHE, RSE, Stay Safe Programme	School implements SPHE (Social, Personal and Health Education), RSE (Relationships and Sexuality Education), Stay Safe Programmes and facilitates staff training when available.
6.	Recruitment of new staff	Child Safeguarding Statement and DES procedures made available to all staff.  Staff to view Tusla training module and any other online training offered by PDST (Professional Development Service for Teachers) or provide certificate to prove training has previously been undertaken.
7.	Management of challenging behaviour amongst pupils	Health and Safety Policy  Code of Behaviour
8.	External Sports Coaches – including extra-curricular activities coaches/ teachers	Garda vetting procedures in place.
9.	Cycle safety training	Garda vetting procedures in place.
10	Students participating in work experience	Work Experience Policy.  School has signed agreement to accept the Student on Work Experience.  Child Safeguarding Statement provided.
11.	3 <sup>rd</sup> Level students participating in School Placement	All students over 16 years of age Garda vetted.  Letter of agreement completed with 3 <sup>rd</sup> Level College.  Child Safeguarding Statement provided to them.
12.	Volunteers / Parent Helpers	Supervised by staff in open areas  Garda vetting procedures in place

13.	Swimming lessons	<p>Coaches have completed Garda vetting. Teachers enter changing rooms to supervise only as necessary.</p> <p>Staff do not assist with drying/dressing with the exception of children with special needs who are assisted by an SNA/ teacher, in view of the accompanying teacher.</p> <p>No child to be alone with a staff member or coach at any time.</p>
14.	Sports Day	Supervision by parents and teachers; unaccompanied children supervised by staff.
15.	Supervision of children at playtime	<p>Yard Supervision Policy and Procedures in place.</p> <p>Rota maintained by Deputy Principal.</p>
16.	After-School activities	<p>Activities organised by Kilnadeema NS's teachers.</p> <p>External personnel also Garda Vetted.</p>
17.	Use of church	<p>Children are always supervised by teachers when using the church.</p> <p>Children are supervised when using toilets in these locations.</p>
18.	Visiting speakers	Teachers remain in class with visiting speakers.
19.	Use of ICT by pupils or staff	<p>ICT and Acceptable Use policies in place.</p> <p>Internet Content Filtering Level 4 is provided by the Schools' Broadband Service.</p> <p>Internet Safety lessons taught to pupils from 4<sup>th</sup>-6<sup>th</sup> classes.</p>
20.	Use of mobile phones by pupils	Mobile phone: not permitted to be used without authorisation (see Electronic Devices Policy)
21.	Bullying	Anti-bullying Policy and Procedures in place.
22.	School Access	<p>Access during school day through front door only (Secretary's office).</p> <p>Access to classrooms during the school day is restricted and monitored.</p> <p>Deliveries during school hours through Secretary's office supervised by Secretary.</p>

23.	LGBT pupils, trans-pupils, ethnic minorities etc.	Code of Behaviour Anti-Bullying Policy SPHE programmes
24.	Administration of First Aid/Medicine	Administration of Medicine: Training provided on specific conditions as necessary. First Aid kits available. Defibrillator available at back of Kilnadeema Pitch Dressing Rooms (Code – 0000)
25.	School trips	Fully supervised by teachers. Venues chosen after careful consideration of safety and educational value.

**Important Note:** It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk.

The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*

In undertaking this risk assessment, the BOM has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the BOM on February 18<sup>th</sup> 2020. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

Signed \_\_\_\_\_ Date \_\_\_\_\_

Chairperson, BOM

Signed \_\_\_\_\_ Date \_\_\_\_\_

Principal/Secretary to the BOM

Acronyms explained:

1. DES: Department of Education and Skills	7. DDLP: Deputy Designated Liaison Person
2. BOM: Board of Management	8. SPHE: Social, Personal and Health Education
3. DCYA: Department of Children and Youth Affairs	9. RSE: Relationships and Sexuality Education
4. Tusla: Child and Family Agency	10. ICT: Information and communications technology
5. PDST: Professional Development Service for Teachers	11. AUP: Acceptable Use policy
6. DLP: Designated Liaison Person	12. BITC: Business in the Community